

TRAILER ESTATES PARK & RECREATION DISTRICT**BOARD OF TRUSTEE WORKSHOP****January 17, 2022****Immediately following the 9:30 a.m. Board of Trustee Meeting****SMALL HALL****1903 69TH AVENUE WEST****BRADENTON, FLORIDA 34207**

1. Debriefing of January 13, 2022 (Sansone)
2. Reoccurring Workshop Agenda – Seawall Repair – (Chandler)
3. 1st Draft 2022-2023 Budget (Chandler)
4. Automatic increase to Boat & Storage Leases (Chandler)
5. Storage Lot Fee's (Trotter)
6. Non-Renewal of Washco Laundry Contract (Chandler)
7. Discuss Dumpster Removal (Trotter)
8. Clubs, Groups & Organizations (Dalton)
9. Document Distribution & Welcome Package (Dalton)
10. Bingo (Dalton)
11. Zoom Access for Computer Club (Sansone)
12. Summer Activities Fair (Sansone)
13. Beautification Committee Charge – PP8 (Sansone)
14. Request for Dock 6925 Tarpon Lane (Sansone)

RESIDENT COMMENTS

Pursuant to Section 286.0105, Florida Statutes, should any person wish to appeal a decision of the Board with respect to any matter considered at this meeting, he or she will need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

Pursuant to Section 286.26, Florida Statutes, and the Americans With Disabilities Act, any handicapped person desiring to attend this meeting should contact TJ Miller at 756-7177, at least 48 hours in advance of the meeting, to ensure that adequate accommodations are provided for access to the meeting.

TRAILER ESTATES PARK AND RECREATION DISTRICT

JAN 10 '22 AM 10:51

BOARD AGENDA ITEM FORM

PP 38

DUE IN OFFICE 10:30 A.M. MONDAY PRIOR TO MEETING THAT YOU WISH TO BRING ITEM FORWARD.

Agenda Debriefing of January 13, 2022

For Upcoming Meeting—Date 01/17/2022

Type of Meeting (check one): Workshop Board Meeting

*It is recommended that Board Meeting Motions be an agenda item on a Workshop prior to the Board Meeting and the date or dates of the workshop discussions be included in the motion.

Rationale (for workshops)/ MOTION (for board meetings): Debriefing of January 13, 2022, joint meeting.

Costs/Estimated Costs: (Required if agenda item includes spending district money.)

Attachments: (Please attach any diagrams or pertinent information concerning this Agenda Item. Please list the attachments.) Interactive workshop to allow the exchange of information from Residents and Board Members.

Trustee Mike Sansone

Date Submitted 01/10/2022

Chairman/Designee Mike Sansone

Office Manager/Designee: Date Posted 1/10/2022 Initials MS

TRAILER ESTATES PARK AND RECREATION DISTRICT
BOARD AGENDA ITEM FORM

PP 38

DUE IN OFFICE 10:30 A.M. MONDAY PRIOR TO MEETING THAT YOU WISH TO BRING ITEM FORWARD.

Agenda Reoccurring Workshop Agenda - Seawall
For Upcoming Meeting—Date Dec 20, 2021

Type of Meeting (check one): Workshop Board Meeting

*It is recommended that Board Meeting Motions be an agenda item on a Workshop prior to the Board Meeting and the date or dates of the workshop discussions be included in the motion.

Rationale (for workshops)/ MOTION (for board meetings): place an
Agenda item on the workshop to update
Board & Residents regarding repair to
the Marina seawall until project is
outlined and financed

Costs/Estimated Costs: (Required if agenda item includes spending district money.)

Attachments: (Please attach any diagrams or pertinent information concerning this Agenda Item. Please list the attachments.) Interactive workshop to allow the exchange of information from Residents and Board Members. to be placed on Workshop agenda until further notice.

Trustee Mary Chandler

Date Submitted 12-13-21

Chairman/Designee Mike Amore

Office Manager/Designee: Date Posted 12/13/2021 Initials MA
11/10/2022

TRAILER ESTATES PARK AND RECREATION DISTRICT
BOARD AGENDA ITEM FORM

JAN 10 '22 AM 9:04

PP 38

DUE IN OFFICE 10:30 A.M. MONDAY PRIOR TO MEETING THAT YOU WISH TO BRING ITEM FORWARD.

Agenda 1st Draft 2022-2023 Budget

For Upcoming Meeting—Date Jan 17, 2022

Type of Meeting (check one): Workshop Board Meeting

***It is recommended that Board Meeting Motions be an agenda item on a Workshop prior to the Board Meeting and the date or dates of the workshop discussions be included in the motion.**

Rationale (for workshops)/ MOTION (for board meetings): Present for discussion the 1st Draft of the 2022/2023 Fiscal Year Budget

Costs/Estimated Costs: (Required if agenda item includes spending district money.)

Attachments: (Please attach any diagrams or pertinent information concerning this Agenda Item. Please list the attachments.) Interactive workshop to allow the exchange of information from Residents and Board Members. Budget workshop will be distributed prior to meeting

Trustee Mary Chandler

Date Submitted January 10, 2022

Chairman/Designee Mike Simpson

Office Manager/Designee: Date Posted 1/10/2022 Initials AM

TRAILER ESTATES PARK AND RECREATION DISTRICT
BOARD AGENDA ITEM FORM

PP 38

DUE IN OFFICE 10:30 A.M. MONDAY PRIOR TO MEETING THAT YOU WISH TO BRING ITEM FORWARD.

Agenda Automatic Increase to Bear & Storage Leases

For Upcoming Meeting—Date Jan. 17, 2022

Type of Meeting (check one): Workshop Board Meeting

***It is recommended that Board Meeting Motions be an agenda item on a Workshop prior to the Board Meeting and the date or dates of the workshop discussions be included in the motion.**

Rationale (for workshops)/ MOTION (for board meetings): Approve a
schedule to increase all Bear & Storage
Leases 5% Annually that will impact
office staff minimally

Costs/Estimated Costs: (Required if agenda item includes spending district money.)

Attachments: (Please attach any diagrams or pertinent information concerning this Agenda Item. Please list the attachments.) Interactive workshop to allow the exchange of information from Residents and Board Members.

Trustee Mary Chandler

Date Submitted Jan 10, 2022

Chairman/Designee Dike Smoore

Office Manager/Designee: Date Posted 1/10/2022 Initials [Signature]

JAN 6 '22 PM 1:20

**TRAILER ESTATES PARK AND RECREATION DISTRICT
BOARD AGENDA ITEM FORM PP 38**

DUE IN OFFICE 10:30 A.M. MONDAY PRIOR TO MEETING THAT YOU WISH TO BRING ITEM FORWARD.

Agenda Storage Lot Fee's

For Upcoming Meeting—Date 1/17/2022

Type of Meeting (check one): Workshop Board Meeting

JAN 6 '22 PM 1:20

***It is recommended that Board Meeting Motions be an agenda item on a Workshop prior to the Board Meeting and the date or dates of the workshop discussions be included in the motion.**

Rationale (for workshops)/ MOTION (for board meetings): _____

Discuss the storage lot fee's. To help eliminate the backlog of waiting list TE added the 500 section. TE now has 40' paved parking, 40' grass parking, 24', 30' 20' and 18' or less. A separate fee should be charged appropriately per length of space.

Costs/Estimated Costs: (Required if agenda item includes spending district money.)

Attachments: (Please attach any diagrams or pertinent information concerning this Agenda Item. Please list the attachments.) _____

Trustee Duane Trotter

Date Submitted 1/6/2022

Chairman/Designee Mike Hanson

Office Manager/Designee: Date Posted 1/10/2022 Initials DM

TRAILER ESTATES PARK AND RECREATION DISTRICT
BOARD AGENDA ITEM FORM

JAN 10 '22 AM 8:04
PP 38

DUE IN OFFICE 10:30 A.M. MONDAY PRIOR TO MEETING THAT YOU WISH TO BRING ITEM FORWARD.

Agenda Non Renewal of Washco Laundry Contract

For Upcoming Meeting—Date January 17, 2022

Type of Meeting (check one): Workshop Board Meeting

*It is recommended that Board Meeting Motions be an agenda item on a Workshop prior to the Board Meeting and the date or dates of the workshop discussions be included in the motion.

Rationale (for workshops)/ MOTION (for board meetings): Discuss

Appeal to move lease agreement of
washers/dryers to _____ and not renew
Washco lease that expires 5/29/2022 and
requires a 90 day notice due 2/28/2022

Costs/Estimated Costs: (Required if agenda item includes spending district money.)

Attachments: (Please attach any diagrams or pertinent information concerning this Agenda Item. Please list the attachments.) Interactive workshop to allow the exchange of information from Residents and Board Members.

Trustee Mary Chandler

Date Submitted January 10, 2022

Chairman/Designee Mike Hanson

Office Manager/Designee: Date Posted 1/10/2022 Initials FM

**TRAILER ESTATES PARK AND RECREATION DISTRICT
BOARD AGENDA ITEM FORM PP 38**

DUE IN OFFICE 10:30 A.M. MONDAY PRIOR TO MEETING THAT YOU WISH TO BRING ITEM FORWARD.

Agenda Discuss Dumpster Removal

For Upcoming Meeting—Date 1/17/2022

Type of Meeting (check one): Workshop Board Meeting

***It is recommended that Board Meeting Motions be an agenda item on a Workshop prior to the Board Meeting and the date or dates of the workshop discussions be included in the motion.**

Rationale (for workshops)/ MOTION (for board meetings): _____

Discuss dumpster removal. TE has contract for 200 pick-up for all three containers.

The solid waste container is continuously being abused by over loading, dumping side of the container. 1. Remove dumpsters, 2. put fence around with lockable fob, 3. Remove dumpsters and add second pick-up during year.

Costs/Estimated Costs: (Required if agenda item includes spending district money.)
n/a at this time

Attachments: (Please attach any diagrams or pertinent information concerning this Agenda Item. Please list the attachments.) _____

Trustee Duane Trotter

Date Submitted 1/4/2022

Chairman/Designee *[Signature]*

Office Manager/Designee: Date Posted 1/10/2022 Initials *[Signature]*

TRAILER ESTATES PARK AND RECREATION DISTRICT
BOARD AGENDA ITEM FORM PP 38

DUE IN OFFICE 10:30 A.M. MONDAY PRIOR TO MEETING THAT YOU WISH TO BRING ITEM FORWARD.

Agenda Clubs, Groups & Organizations

For Upcoming Meeting—Date 01-17-2022

Type of Meeting (check one): Workshop Board Meeting

***It is recommended that Board Meeting Motions be an agenda item on a Workshop prior to the Board Meeting and the date or dates of the workshop discussions be included in the motion.**

Rationale (for workshops)/ MOTION (for board meetings): Discuss
changes to methodology for creating and maintaining a comprehensive list
of Clubs, Groups and Organizations that can be printed oversized for use at
the Post Office and available on the website. Hyperlinks could direct users to the
type of information currently listed in the activities tab on the website.

Costs/Estimated Costs: **(Required if agenda item includes spending district money.)**
Possible annual printing cost for oversized list for the Post Office.

Attachments: **(Please attach any diagrams or pertinent information concerning this**
Agenda Item. Please list the attachments.) None.

Trustee Lori Dalton

Date Submitted 12/22/2021

Chairman/Designee Mike Anderson

Office Manager/Designee: Date Posted 1/10/2022 Initials [Signature]

TRAILER ESTATES PARK AND RECREATION DISTRICT
BOARD AGENDA ITEM FORM PP 38

DUE IN OFFICE 10:30 A.M. MONDAY PRIOR TO MEETING THAT YOU WISH TO BRING ITEM FORWARD.

Agenda Document Distribution & Welcom Package

For Upcoming Meeting—Date 01-17-2022

Type of Meeting (check one): Workshop Board Meeting

***It is recommended that Board Meeting Motions be an agenda item on a Workshop prior to the Board Meeting and the date or dates of the workshop discussions be included in the motion.**

Rationale (for workshops)/ MOTION (for board meetings): Discuss the possibility of distributing a flash drive to new residents will all information currently listed on the website/about tab (Administration, Bylaws, Charter, Deed Restrictions, Employee Handbook, Policies & Procedures, Rules & Regs and the Welcome Package). Should also include the Penalty Schedule when finalized. Owners form could be updated to include a signature of receipt.

Costs/Estimated Costs: **(Required if agenda item includes spending district money.)**
None??? Computer Club may donate the flash drives and volunteer to copy the data from the website to the flash drives as needed.

Attachments: **(Please attach any diagrams or pertinent information concerning this Agenda Item. Please list the attachments.)** None.

Trustee Lori Dalton

Date Submitted 12-22-2021

Chairman/Designee *Mike Sansone*

Office Manager/Designee: Date Posted 1/16/2022 Initials *LD*

TRAILER ESTATES PARK AND RECREATION DISTRICT
BOARD AGENDA ITEM FORM PP 38

DUE IN OFFICE 10:30 A.M. MONDAY PRIOR TO MEETING THAT YOU WISH TO BRING ITEM FORWARD.

Agenda Bingo

For Upcoming Meeting—Date 01-17-2022

Type of Meeting (check one): Workshop Board Meeting

***It is recommended that Board Meeting Motions be an agenda item on a Workshop prior to the Board Meeting and the date or dates of the workshop discussions be included in the motion.**

Rationale (for workshops)/ MOTION (for board meetings): Discuss the possible change of having Bingo conducted by Mother's Helping Mother's to being run by the Beautification Committee.

Costs/Estimated Costs: (Required if agenda item includes spending district money.)
None.

Attachments: (Please attach any diagrams or pertinent information concerning this Agenda Item. Please list the attachments.) None.

Trustee Lori Dalton

Date Submitted 12-20-2021

Chairman/Designee Mike Sansone

Office Manager/Designee: Date Posted 1/10/2022 Initials LD

TRAILER ESTATES PARK AND RECREATION DISTRICT

BOARD AGENDA ITEM FORM

PP 38

DUE IN OFFICE 10:30 A.M. MONDAY PRIOR TO MEETING THAT YOU WISH TO BRING ITEM FORWARD.

Agenda Zoom Access for Computer Club

For Upcoming Meeting—Date 01/17/2022

Type of Meeting (check one): Workshop Board Meeting

***It is recommended that Board Meeting Motions be an agenda item on a Workshop prior to the Board Meeting and the date or dates of the workshop discussions be included in the motion.**

Rationale (for workshops)/ MOTION (for board meetings): Computer Club
provides training to their members during their meetings. A significant number mem-
bers have requested that training remotely and Zoom is a perfect vehicle to pro-
vide that training. It is no different than the shuffleboard club, bocce, club or
pickleball club asking for supplies. Currently Computer club can obtain 40 minutes
Zoom time they need 120 minutes which exceed the free time Zoom allows.

Costs/Estimated Costs: **(Required if agenda item includes spending district money.)**
Cost of Zoom time.

Attachments: **(Please attach any diagrams or pertinent information concerning this Agenda Item. Please list the attachments.)** _____

Trustee Mike Sansone

Date Submitted 01/05/2022

Chairman/Designee *Mike Sansone*

Office Manager/Designee: Date Posted 1/10/2022 Initials *MS*

TRAILER ESTATES PARK AND RECREATION DISTRICT

BOARD AGENDA ITEM FORM

PP 38

DUE IN OFFICE 10:30 A.M. MONDAY PRIOR TO MEETING THAT YOU WISH TO BRING ITEM FORWARD.

Agenda Summer Activities Fair

For Upcoming Meeting—Date 01/17/2022

Type of Meeting (check one): Workshop Board Meeting

***It is recommended that Board Meeting Motions be an agenda item on a Workshop prior to the Board Meeting and the date or dates of the workshop discussions be included in the motion.**

Rationale (for workshops)/ MOTION (for board meetings): Although there are
limit number of activities available during the summer, the number of residents that
are here at the Park is increasing. Having activities Fair in late April to make
those residents aware of the activities may help them more aware of the Park. A few
suggestions, hurricane awareness, 4th of July, Memorial Day and Labor events such
as picnic or parade, for few ideas.

Costs/Estimated Costs: **(Required if agenda item includes spending district money.)**
food, beverages

Attachments: **(Please attach any diagrams or pertinent information concerning this**
Agenda Item. Please list the attachments.) _____

Trustee Mike Sansone

Date Submitted 01/05/2022

Chairman/Designee *Mike Sansone*

Office Manager/Designee: Date Posted 1/10/2022 Initials *MS*

JAN 4 '22 07:14

TRAILER ESTATES PARK AND RECREATION DISTRICT
BOARD AGENDA ITEM FORM/POLICY PP 38

DUE IN OFFICE 10:30 A.M. WEDNESDAY PRIOR TO MEETING THAT YOU WISH TO BRING ITEM FORWARD.

Agenda Item Beautification Committee Charge - PP8

For Upcoming Meeting—Date 01-17-2022

Type of Meeting (check one): Workshop Board Meeting *

***It is recommended that Board Meeting Agenda Items be an agenda item on a Workshop prior to the board meeting.**

Rationale (for workshops)/ MOTION (for board meetings): To continue
discussing changes to PP8 - Beautification Committee Charge to allow
expenditures up to \$500. This discussion originated at the January 3, 2022
meeting.

Costs/Estimated Costs: (Required if agenda item includes spending district money.)
None.

Attachments: (Please attach any diagrams or pertinent information concerning this
Agenda Item. Please list the attachments.) Complete draft of PP8 (it should be
noted that item "G" on page 2 has been there since at least 7/2/2018).

LD

Trustee Lori Dalton

Date Submitted 01-04-2022

Chairman/Designee Mike Amone

Office Manager/Designee: Date Posted 1/10/2022 Initials TA

JAN 4 '22 AM 7:14

TRAILER ESTATES PARK AND RECREATION DISTRICT BEAUTIFICATION COMMITTEE CHARGE PP 8

PURPOSE: Established for Trailer Estates Park and Recreation District by the Board of Trustees on February 16, 2004, and formally established as a standing committee on February 18, 2008. Empowered and designated to provide recommendations to the Board of Trustees for beautification and betterment projects in the District using donated funds from the Sunset Beach Walkway bricks and any other fund raising or donations dedicated to the District in the name of the committee. As a Board of Trustees Standing Committee, all members are subject to the Florida Sunshine Law; therefore, ALL items that may come before the committee for a vote in the foreseeable future may only be discussed during the public meetings.

AUTHORIZATION FOR EXPENDITURE OF FUNDS: Beautification Committee authorized to expend funds, up to \$500, approved at a Beautification Committee meeting, without prior Board approval. Funds must be used in accordance with the Beautification's Committees mission.

MEETINGS:

- A.) Regular meetings of the Beautification Committee (BC) shall be held on the 4th Wednesday of the month November through April at 1:00 in the Small Hall.
- B.) The Beautification Committee will consist of a minimum of four (4) members appointed by the Board.
- C.) A quorum of the majority of the current membership must be present to transact business. For this reason, committee members are expected to attend all meetings unless excused in advance by the BC Chairman or Vice Chairman.
- D.) Meetings of the BC shall be governed by the Rules of Procedure adopted by the Board of Trustees and where such Rules of Procedure do not address a matter, the meetings shall be guided by Robert's Rules of Order. Unless amended by the BC Chairman, regular meetings shall be as follows:
 - 1. Call to order
 - 2. Roll call
 - 3. Approval of Minutes
 - 4. Report of the Treasurer
 - 5. Approval of Bills
 - 6. Informational Reports
 - 7. Reports from Fact Finding Committees
 - 8. Old Business
 - 9. New Business
 - 10. Adjournment
- E.) The Chairman shall preside at all BC meetings, shall appoint Fact Finding Committees as necessary; and shall vote on all matters submitted to a vote.
- F.) The First Vice Chairman shall assist the Chairman, and in the absence of the Chairman, shall preside at any meeting.

**TRAILER ESTATES PARK AND RECREATION DISTRICT
BEAUTIFICATION COMMITTEE CHARGE PP 8**

- G.) The Secretary shall keep the minutes, provide copies appropriately to the members and submit a copy to TJ for Public Record.

ORGANIZATION:

- H.) At the first meeting in November, from the members, a Chairman, Vice Chairman, Secretary and Treasurer shall be established.
- I.) The Beautification Committee will report to the Board of Trustees through a member of the Board appointed to act as Liaison to the Beautification Committee. The BC shall report their findings and recommendations to the Board of Trustees.

VACANCIES:

- J.) Vacancies can be filled by any TE Resident by submitting a letter of interest to the BC Chairman or Vice Chairman. The BC Chairman will submit recommendations to the Board of Trustees liaison for formal appointment by the Board of Trustees.

The Beautification Committee will consider suggestions from the property owners and board members for future beautification and betterment projects.

TRAILER ESTATES PARK AND RECREATION DISTRICT
BOARD AGENDA ITEM FORM PP 38

DUE IN OFFICE 10:30 A.M. MONDAY PRIOR TO MEETING THAT YOU WISH TO BRING ITEM FORWARD.

Agenda Request for Dock 6925 Tarpon Lane

For Upcoming Meeting—Date 01/17/2022

Type of Meeting (check one): Workshop Board Meeting

***It is recommended that Board Meeting Motions be an agenda item on a Workshop prior to the Board Meeting and the date or dates of the workshop discussions be included in the motion.**

Rationale (for workshops)/ MOTION (for board meetings): 6925 Tarpon Lane
is requesting approval for a dock attached to his property in accordance with 1st
Addition Deed Restriction from the Board of Trustees.

JAN 7 '22 4:14

Costs/Estimated Costs: (Required if agenda item includes spending district money.)

Attachments: (Please attach any diagrams or pertinent information concerning this
Agenda Item. Please list the attachments.) enclosed diagram

Trustee Mike Sansone

Date Submitted 01/07/2022

Chairman/Designee Mike Sansone

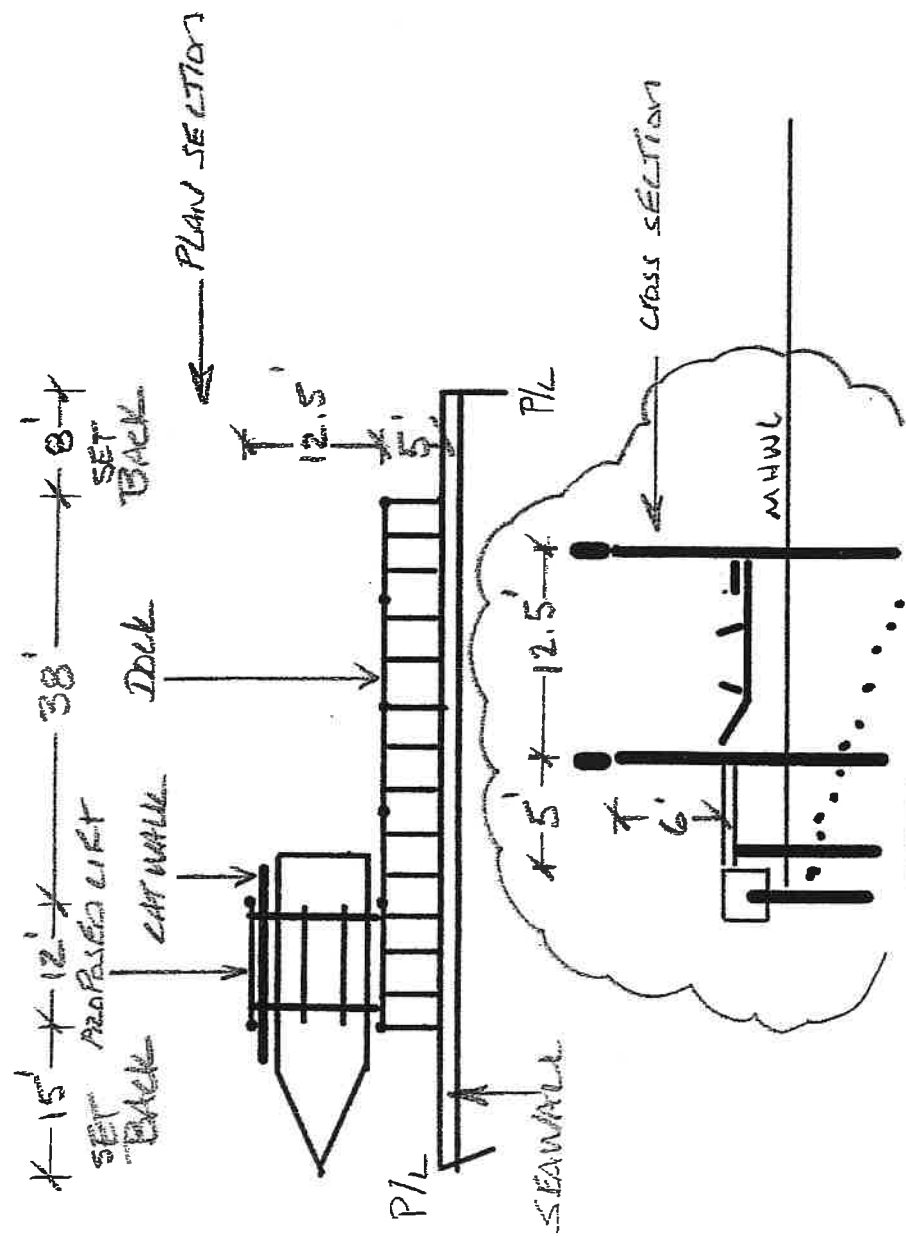
Office Manager/Designee: Date Posted 1/10/2022 Initials MS

ATT: MIK SANSONE
FOR BOARD APPROVAL

11am

Date: 6/23/21

70' WIDE WATERWAY



CUSTOM DOCK & DAVIT, INC.
PH. (941) 923-1522 / FAX (941) 921-3702

Name: STUART DANEMAN	DEP File#:
Add: 6925 TAYLOR LN	ACOE File#:
City: Bradenton FL 34207	Tel:
County: Sct. Twn. Rng.	Fax:
Notes:	

JAN 7 '22 4:17:1

JR & R
Approval # 167
Estates

Approval # 167
Howard
Dennis
<u>Doc</u>

