

APPROVED AS CORRECTED, JULY 3, 2023  
TRAILER ESTATES PARK & RECREATION DISTRICT  
BOARD OF TRUSTEES MEETING

JUNE 19, 2023

9:30 A.M.

MARK'S HALL  
1903 69<sup>TH</sup> AVENUE WEST  
BRADENTON, FL 34207

The meeting was called to order by Duane Trotter at 9:31 a.m.

**ROLL CALL:** Kathy Gregory, Todd Lombardi, Russell McAlister, Louis Nickels, Rodney Smith and Duane Trotter were present in the hall. Mary Chandler and Lori Dalton joined via zoom. Park Manager, Lee Morris also joined the meeting in the hall.

**RESIDENTS COMMENTS AND QUESTIONS:**

Ruth Coppens, 6823 MA – She congratulated the board on hiring a Park Manager and then detailed Treasure Barn (TB) donations for the large hall all coming from one season's sales. She then detailed how some of the TB money was transferred with the dissolution of the fire department and ear marked for Park Manager wages.

Closed Public Comments

**Responses to Public Comment**

None.

**APPROVAL OF MINUTES**

Rod made a motion to approve the Regular Business Meeting Minutes of June 5, 2023, seconded by Todd. The minutes were approved as corrected 8/0. Todd made a motion to approve the Workshop Meeting Minutes of June 5, 2023, seconded by Russell. The minutes were approved as written 8/0.

**REPORT OF TREASURER**

Regions Bank Checking: \$ 46,131.21

Regions Bank Money Market: \$ 1,137,019.27

Regions Seawall Loan Account: \$ 176,129.53

Treasure Barn: \$ 13,394.64 (after transfer for Large Hall renovations)

Uncommitted Funds (from TEFCD): \$ 271,350.20

Seawall Special Assessments: \$ 22,978.97

Todd made a motion to approve the Report of the Treasurer, seconded by Rod. The motion was approved 8/0.

### **APPROVAL OF BILLS**

Mary made a motion to pay the Persson, Cohen... bill for \$4,836.70. The motion was seconded by Russell. A discussion followed. Lee detailed several of the items that caused this bill. The motion passed 8/0.

### **STAFF OR ATTORNEY COMMENTS:**

None.

### **INFORMATIONAL REPORTS FROM TRUSTEE**

- 1) Louis – He asked pet owners to keep their pets on a leash when they leave their property.
- 2) Rod – He detailed recent activities and upcoming activities.
- 3) Russell – He stated he is working on a boat issue at 6623 TX and a stop work order at 1603 TN for working without a county permit. He then asked residents to watch their weeds and grass.
- 4) Todd – He stated the seawall is 100% done. He stated maintenance is finishing some electrical work and addressing mowing.
- 5) Kathy (Health and Welfare) – She asked residents to notify her of residents in the hospital, ill or those who have passed. She will contact the family to ensure the appropriateness of posting at the Post Office. She then asked if someone hears something they are unsure of the accuracy to check it out with the individual involved; don't perpetuate inaccurate data (gossip). She stated Seasonal Rec is done for the season.
- 6) Lori – She stated she is just working on minutes and the few reservations that come in.
- 7) Mary – She stated the audit is done. She indicated that Mauldin and Jenkins would be completing the required state forms by June 30<sup>th</sup>. She detailed submitting financial analysis forms for Regions bank. She indicated the updated Trim report would be ready for her replacement to submit in August.
- 8) Duane – He detailed how flyers have been posted for two opening for trustee positions.

### **PARK MANAGER (Lee Morris)**

He detailed how On Trac; the publisher of the Tribune; is working on an up fresh look for the newsletter. He asked the board to update Rules and Regulations regarding signage for political signs prior to the 2024 presidential race. He detailed the issues with finding ~~and~~ new assistant and his plan to expand the search. He also discussed a possible public shredding event in maybe January or February.

### **REPORT FROM STANDING COMMITTEE**

Barbara Sewell, 6608 Dakota, Treasure Barn (TB) – She detailed their recent sales, the transfer of \$35,000 to the board for some of the large hall renovations and their ending balance of \$13,394.64. She indicated they will be busy with upkeep, painting, etc.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

**Sea Wall Bonding – Continued Bond Counsel FY 23-24 Trim (Morris)** – Duane made ~~read on behalf of Lee~~ a motion “To approve the engagement of Nabors & Giblin & Nickerson P.A. to assist with the continued implementation of the Sea Wall Special Assessment as discussed in the June 5, 2023 Workshop.” The motion was seconded by Louis. A discussion followed. The motion passed 8/0.

**Approval of Direct Hire Staffing Company (Morris)** – Duane ~~made read on behalf of Lee~~ a motion “To approve HH Staffing as the Company that will provide Direct Hiring Services to fill the Office Administrative Assistant position. Further, that the positions hourly rate be adjusted from \$21.63/hr to \$22.00/hr to start.” The motion was seconded by Rod. A discussion followed. The motion passed 8/0.

**Purchase/Implement Deed Restriction Violation & Tracking Software (Morris)** – Louis ~~made read on behalf of Lee~~ a motion “To Approve the purchase and implementation of HOALIFE Software at a cost of \$2,495 yearly as discussed at the June 5, 2023 Workshop.” The motion was seconded by Kathy. The motion passed 8/0.

**Approve Large Hall Project Budget & Purchases (Morris)** - Russell ~~made read on~~  
~~behalf of Lee~~ a motion “These are the items that will be purchased to  
accommodate the Large Hall renovation. All work will be done by Maintenance  
staff except refinishing the floors. The stage curtains have a long lead time and  
will be ordered (deposited) and paid for in the next budget year.” Cost estimate  
was \$28,000 Capital Outlay Budget and \$28,000 Treasure Barn move funds  
~~Donation~~. The motion was seconded by Todd. A discussion followed. The  
motion passed 8/0.

**REPORTS FROM CLUBS & ORGANIZATION.**

None.

**ADJOURNMENT**

Meeting adjourned at 10:27 a.m.

Respectfully submitted,

Lori Dalton, Secretary