

TRAILER ESTATES PARK & RECREATION DISTRICT

**BOARD OF TRUSTEES
REGULAR BOARD MEETING**

January 2, 2023

9:30 A.M.

MARK'S HALL

**1903 69TH AVENUE WEST
BRADENTON, FLORIDA 34207**

DEC 27 '22 AM 10:2

REGULAR MEETING

Call to order

Roll Call

Residents' comments and questions

Approval of minutes

Report of Treasurer

Approval of bills

Staff or Attorney Comments

Informational reports from Trustees

Report(s) from standing committees

Old business

New business

 Approve Normal Expenses for 2023 (Chandler)

 Banquet Table Replacement (Lombardi)

 Large Hall Roof Repairs (Lombardi)

 ADA Door Additions (Lombardi)

Clubs & Organizations

Adjournment

Pursuant to Section 286.0105, Florida Statutes, should any person wish to appeal a decision of the board with respect to any matter considered at this meeting, he or she will need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

Pursuant to Section 286.26, Florida Statutes, and the Americans With Disabilities Act, any handicapped person desiring to attend this meeting should contact TJ Miller at 941-756-7177, at least 48 hours in advance of the meeting, to ensure that adequate accommodations are provided for access to the meeting.

TRAILER ESTATES PARK AND RECREATION DISTRICT
BOARD AGENDA ITEM FORM PP 38

DUE IN OFFICE 10:30 A.M. MONDAY PRIOR TO MEETING THAT YOU WISH TO BRING ITEM FORWARD.

Agenda Approve Normal Expenses for 2023

For Upcoming Meeting—Date January 2, 2023

Type of Meeting (check one): Workshop Board Meeting

***It is recommended that Board Meeting Motions be an agenda item on a Workshop prior to the Board Meeting and the date or dates of the workshop discussions be included in the motion.**

Rationale (for workshops)/ MOTION (for board meetings): _____

Approve the payment of Normal Expenses not requiring prior board approval

Costs/Estimated Costs: (Required if agenda item includes spending district money.)

Attachments: (Please attach any diagrams or pertinent information concerning this Agenda Item. Please list the attachments.) _____

Exhibit Attached _____

Trustee Mary Chandler

Date Submitted December 19, 2022

Chairman/Designee 

Office Manager/Designee: Date Posted 12/27/2022 Initials 

**Reoccurring Monthly Expense Limits
No Prior Board Approval Required
January 1, 2023 to December 31, 2023**

- All Insurance payments
- Normal payroll expenses including net pay, social security, federal tax deductions, retirement payments and other employee benefits
- Trash removal
- Utility bills, water, telephone, natural and propane gas and cable T.V.
- Sales tax
- Funds on Keys, Boat Slips and R.V. Spaces
- Legal expenses up to \$2,500

**Additional Expense Limits
No Prior Board Approval Required
January 1, 2023 to December 31, 2023**

Office:

- All election expenses
- Accounting expenses
- Trustee Bonds
- Administrative expenses to \$1,500

Trustees

- Maintenance materials or equipment up to \$3,000
- Recreation expenses up to \$1,500
- Tree trimming
- Contracted Services – Florida Structural
- Loan Payments – Regions Bank

**TRAILER ESTATES PARK AND RECREATION DISTRICT
BOARD AGENDA ITEM FORM PP 38**

DUE IN OFFICE 10:30 A.M. MONDAY PRIOR TO MEETING THAT YOU WISH TO BRING ITEM FORWARD.

Agenda Banquet table replacement

For Upcoming Meeting—Date January 2, 2023

Type of Meeting (check one): Workshop Board Meeting

***It is recommended that Board Meeting Motions be an agenda item on a Workshop prior to the Board Meeting and the date or dates of the workshop discussions be included in the motion.**

Rationale (for workshops)/ MOTION (for board meetings): _____

Motion to replace the banquet tables as discussed in the December 19, 2022 workshop at a cost of \$8739.25.

Costs/Estimated Costs: (Required if agenda item includes spending district money.)


Tables \$6,866.37

Tax and Shipping \$1,872.88

Attachments: (Please attach any diagrams or pertinent information concerning this Agenda Item. Please list the attachments.) _____

Trustee Todd Lombardi

Date Submitted 12/26/2022

Chairman/Designee 

Office Manager/Designee: Date Posted 12/27/2022 Initials 

**TRAILER ESTATES PARK AND RECREATION DISTRICT
BOARD AGENDA ITEM FORM PP 38**

DUE IN OFFICE 10:30 A.M. MONDAY PRIOR TO MEETING THAT YOU WISH TO BRING ITEM FORWARD.

Agenda Large Hall roof repairs

For Upcoming Meeting—Date January 2, 2023

Type of Meeting (check one): Workshop Board Meeting

***It is recommended that Board Meeting Motions be an agenda item on a Workshop prior to the Board Meeting and the date or dates of the workshop discussions be included in the motion.**

Rationale (for workshops)/ MOTION (for board meetings): _____


Motion to award Restore Roofing the repair of the large hall roof for \$19,500 as discussed in the December 19, 2022 work shop.

Costs/Estimated Costs: (Required if agenda item includes spending district money.)

Attachments: (Please attach any diagrams or pertinent information concerning this Agenda Item. Please list the attachments.) _____

Trustee Todd Lombardi

Date Submitted 12/21/2022

Chairman/Designee 

Office Manager/Designee: Date Posted 12/27/2022 Initials 

**TRAILER ESTATES PARK AND RECREATION DISTRICT
BOARD AGENDA ITEM FORM PP 38**

DUE IN OFFICE 10:30 A.M. MONDAY PRIOR TO MEETING THAT YOU WISH TO BRING ITEM FORWARD.

Agenda ADA door additions

For Upcoming Meeting—Date January 2, 2023

Type of Meeting (check one): Workshop Board Meeting

***It is recommended that Board Meeting Motions be an agenda item on a Workshop prior to the Board Meeting and the date or dates of the workshop discussions be included in the motion.**

Rationale (for workshops)/ MOTION (for board meetings): _____


Motion to add ADA doors to Marks hall sw door and to the NE large hall door
as discussed in the December 19, 2022 workshop at a cost of \$7,138.92.

Costs/Estimated Costs: **(Required if agenda item includes spending district money.)**

Attachments: **(Please attach any diagrams or pertinent information concerning this Agenda Item. Please list the attachments.)** _____

Trustee Todd Lombardi

Date Submitted 12/26/2022

Chairman/Designee 

Office Manager/Designee: Date Posted 12/27/2022 Initials 



NABCO Entrances Inc.
 4562 Eagle Falls Pl. Bldg D-Ba www.nabcoentrances.com
 Tampa, FL 33619

Estimate

Date	Estimate #
12/21/2022	44916JB

Estimate valid for 30 day from above date

James Bonnell 813-683-0404 jbonnell@nabcoentrances.com

Sold To:

Ship To:

Bill
 Trailer Estate
 1903 69th Ave W
 Bradenton , FL 34207
 941-524-1673
 foreman@trailerestates.com

Bill
 Trailer Estate-Small-Large Hall
 1903 69th Ave W
 Bradenton , FL 34207
 941-524-1673
 Requested Ship Date: 02/28/2023

Terms	Project
Net 30 After Completion of Installation (Pending Credit Approval)	Trailer Estate-Small-Large Hall

Qty	Description (Furnish Materials & Install)
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We Propose To Furnish & Install The Following Material Listed Below:

Small Hall -Side Exit Door . Opening Size 60"

- 1 Swing Door Operator, GT8500, Pair, Push/Out Arm Assembly
- 1 Wireless Activation Kit by 2; 4 3/4" square 900 mhz radio controlled push plates with 900mhz receiver
- 1 2-Year Warranty
- 1 Cord

Large Hall -Rear Entrances Single Door Max -Header is 34"

- 1 Swing Door Operator, GT8500, Single, Push/Out Arm Assembly
- 1 Wireless Activation Kit by 2; 4 3/4" square 900 mhz radio controlled push plates with 900mhz receiver
- 1 2-Year Warranty
- 1 Cord

Nabco Will Install Low Energy Operator At Both Locations And Reuse All Accessories On Doors

Based On Standard Installation Hours 8 AM To 5 PM Monday-Friday

All Orders Are Subject To A Restocking Fee If Canceled After The Order Is Placed.

Please Allow 3-4 Weeks For Material

Warranty: One year on materials and labor during normal working hours
Excludes: * 120v/10a Power to operator * Integration with Access Control / Fire System / other Electronic Hardware
 * After Hours Labor * Safety Systems
 * Additional Parts and/or Labor * After Hours Labor
 * Engineering Calculations * Expedited Shipping

ACCEPTANCE OF PROPOSAL: The above Prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Applicable sales tax is subject to change upon invoicing. If company or job is exempt from sales tax, return fully completed exemption certificate with signed estimate or proposal.

Signature _____	Date _____	Total	\$7,138.92
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