

**BOARD OF TRUSTEES
REGULAR BOARD MEETING
January 16, 2023
9:30 A.M.
MARK'S HALL
1903 69TH AVENUE WEST
BRADENTON, FLORIDA 34207**

REGULAR MEETING

Call to order
Roll Call
Residents' comments and questions
Approval of minutes
Report of Treasurer
Approval of bills
Staff or Attorney Comments
Informational reports from Trustees
Report(s) from standing committees
Old business
New business
 Update Pp27 – Owner Information Form (Dalton)
 PP40 – (Gregory)
Clubs & Organizations
Adjournment

Pursuant to Section 286.0105, Florida Statutes, should any person wish to appeal a decision of the board with respect to any matter considered at this meeting, he or she will need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

Pursuant to Section 286.26, Florida Statutes, and the Americans With Disabilities Act, any handicapped person desiring to attend this meeting should contact TJ Miller at 941-756-7177, at least 48 hours in advance of the meeting, to ensure that adequate accommodations are provided for access to the meeting.

JAN 8 '23 4:05:06

**TRAILER ESTATES PARK AND RECREATION DISTRICT
BOARD AGENDA ITEM FORM/POLICY PP 38**

DUE IN OFFICE 10:30 A.M. WEDNESDAY PRIOR TO MEETING THAT YOU WISH TO BRING ITEM FORWARD.

Agenda Item Update PP27 - Owner Information Form

For Upcoming Meeting—Date 01-16-2023

Type of Meeting (check one): Workshop Board Meeting *

***It is recommended that Board Meeting Agenda Items be an agenda item on a Workshop prior to the board meeting.**

Rationale (for workshops)/ MOTION (for board meetings): To approve the
updates to PP27 - Owner Information Form to be an annual document
as discussed at the workshop on January 2, 2023.

Costs/Estimated Costs: **(Required if agenda item includes spending district money.)**
None.

Attachments: **(Please attach any diagrams or pertinent information concerning this**
Agenda Item. Please list the attachments.) Final of PP27

LD

Trustee Lori Dalton

Date Submitted 01-03-2023

Chairman/Designee *[Signature]*

Office Manager/Designee: Date Posted 1/9/2023 Initials *[Signature]*

**TRAILER ESTATES PARK AND RECREATION DISTRICT
ANNUAL OWNER INFORMATION FORM PP 27**

TO BE COMPLETED ANNUALLY

Property Address: _____

Owner Name: _____

T.E. Box Number: _____ Phone Number: _____

Tax Address (WHERE TAX BILL IS MAILED): _____

Off Season Address (IF DIFFERENT THAN TAX ADDRESS): _____

Phone Number: _____

E-mail Address (optional): _____

EMERGENCY CONTACT FILE:

Name: _____ Phone Number: _____

Address: _____

Relationship: _____

WHO TAKES CARE OF LAWN:

Name: _____ Phone Number: _____

WHO HAS KEY TO YOUR HOME:

Name: _____ Phone Number: _____

(For emergency only)

FOR OFFICE USE ONLY:

FOB(S): _____

**TRAILER ESTATES PARK AND RECREATION DISTRICT
BOARD AGENDA ITEM FORM PP 38**

DUE IN OFFICE 10:30 A.M. MONDAY PRIOR TO MEETING THAT YOU WISH TO BRING ITEM FORWARD.

Agenda PP 40

For Upcoming Meeting—Date 1/16/23

Type of Meeting (check one): Workshop Board Meeting

***It is recommended that Board Meeting Motions be an agenda item on a Workshop prior to the Board Meeting and the date or dates of the workshop discussions be included in the motion.**

Rationale (for workshops)/ MOTION (for board meetings): _____

Motion to approve the revised policy and procedure #40 as discussed in the 11/12/22 and 1/2/23 workshops.

Costs/Estimated Costs: (Required if agenda item includes spending district money.)
none

Attachments: (Please attach any diagrams or pertinent information concerning this Agenda Item. Please list the attachments.) _____
see attachment for all changes to the existing PP40

Trustee Kathy Gregory

Date Submitted 1/3/2023

Chairman/Designee [Signature]

Office Manager/Designee: Date Posted 1/9/2023 Initials [Signature]

Attachment- Changes to PP40 Per Legal Advice

- The District cannot restrict An ESA based on breed or weight. It is okay to request this information for identification purposes, but a decision to deny cannot be based on breed and/or weight.
- The words, “Florida Statutes” was added behind Fair Housing Amendments Act of 1988.
- The word “condition” is used for disability.
- Residents are no longer required to maintain adequate homeowner’s insurance coverage to protect against personal injury and property damage resulting due to actions of resident’s emotional support animal
- Under the conduct/behavior of said emotional support animal, the following changes were made:
 - ESA shall not pose a threat to the safety or health to others (removed bite any person or other animal); removed all reference to walking ESA in common areas. ESAs have the right to be in common areas.
- Under the Initial Application Requirements for Keeping an Emotional Support Animal the following changes were made:
 - Removed the requirement for the licensed healthcare provider to complete the section of the PP40 that detailed the rationale for the ESA.
 - Only a letter from the licensed healthcare provider with the rationale is required. The letter must contain information to support the need for ESA and that the ESA does work, perform tasks, provides assistance, and/or provides therapeutic emotional support with respect to the individual’s condition.
 - Resident will be informed within 10 days of initial submission if application is approved or denied.
 - In the case of subsequent emotional support requests, all the above steps must be met.
 - The requirement of written evidence of Manatee County’s license/registration and current vaccine records remain.
- Under the Annual Application Requirements, the following changes were made:
 - Removed the requirement for the licensed healthcare provider to complete the section on PP40 that detailed the rationale for the ESA.
 - Resident completes the top of PP40 and submits a copy of the original licensed healthcare provider letter and vaccine requirements to the office for approval.